# **Strides Therapeutic Horsemanship Center**

5426 N. Rd 68 Ste. D-204 Pasco, WA 99301 509-492-8000 Non Profit 501(c)(3) #20-8371068



## **Supplements Team**

The **Supplements Filling Team** is responsible for preparing and filling the weekly supplements for the therapy horses on their assigned days. This team ensures that each horse receives the proper supplementation according to their individual needs, maintaining the health and well-being of the horses. The team also keeps track of supplement inventory and reports any low stock or needs to the Feeding Coordinator to ensure supplies are ordered in a timely manner. Attention to detail, organization, and reliability are key in maintaining an efficient supplementing process.

**Position:** Supplements Team

Organization: Strides Location: On Site

Commitment: 1-3 hrs bi-weekly

#### **Position Overview:**

We are seeking a reliable and detail-oriented **Supplements Filling Team Member** to join our team. This role is responsible for measuring and preparing the weekly feed and supplements for the therapy horses, ensuring each horse receives the proper nutrition and supplementation on assigned days. The team member will carefully measure supplements into containers, fill bins for each day of the week, and ensure everything is properly labeled and organized. The position also involves tracking inventory levels and reporting any shortages to the Feeding Coordinator to ensure timely reordering.

### **Key Responsibilities:**

- Measure the appropriate amounts of supplements and feed for each therapy horse based on their individual needs.
- Fill daily supplement bins for the entire week, ensuring accurate portions are prepared and labeled for each day.
- Ensure that all feed and supplement containers are clearly labeled and stored in an organized manner.
- Assist with maintaining accurate inventory records and report low stock levels to the Feeding Coordinator.
- Ensure all feeding areas and supplement bins are kept clean and organized.
- Work as part of a team to ensure all horses receive the correct supplementation and feeding on schedule.

• Follow safety and sanitation procedures when handling feed, supplements, and equipment.

#### **Qualifications & Requirements:**

- Attention to detail and ability to follow specific instructions for measuring and organizing feed and supplements.
- Ability to lift and handle feed and supplement containers in a safe and efficient manner.
- Strong organizational skills and a proactive approach to inventory management.
- Reliability and punctuality in completing assigned tasks on time.
- Ability to work independently and as part of a team in a fast-paced environment.
- Prior experience with horses or in an animal care setting is a plus but not required.

This position is a crucial part of maintaining the health and well-being of our therapy horses. If you are organized, dependable, and interested in supporting our therapeutic horsemanship program through precise feed and supplement preparation, we invite you to apply for the **Supplements Filling Team Member** position.